



Statutory Licensing Sub-Committee

Date **Tuesday 19 June 2012**
Time **10.00 am**
Venue **Council Chamber, Council Offices, Chester-le-Street**

Business

Part A

1. Declarations of Interest
2. Minutes (Pages 1 - 20)
3. Application for the Grant of a Premises Licence - Newton Aycliffe WMC Ltd, Sheraton Road, Newton Aycliffe (Pages 21 - 68)
4. Application for the Grant of a Premises Licence - Shell Garage - Easington West, A19 Northbound, Hawthorn, Seaham (Pages 69 - 102)
5. Such other business as, in the opinion of the Chairman of the meeting, is of sufficient urgency to warrant consideration

Colette Longbottom
Head of Legal and Democratic Services

County Hall
Durham
11 June 2012

To: The Members of the Statutory Licensing Sub-Committee

Councillors B Alderson, D Brown, A Hopgood, J Shiell and
J Wilkinson

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DURHAM COUNTY COUNCIL

At a Meeting of **Statutory Licensing Sub-Committee** held in Council Chamber, Council Offices, Chester-le-Street on **Friday 13 April 2012 at 10.00 am**

Present:

Councillor D Marshall (Chair)

Members of the Committee:

Councillors D Brown and K Holroyd

Apologies:

Apologies for absence were received from Councillor M Williams

Also Present:

S Grigor (Legal Officer)
K Monaghan (Senior Licensing Officer)
J Lennox and her Solicitor (Applicant)
A Mellenthin (Interested Party)
I Dobson (Interested Party)
Cllr B Arthur (Interested Party)
Cllr D Mayers (Interested Party)
A Dobie (Responsible Authority – Planning)
Cllr C Walker (Ward Member)
A Jones (Observer)

1 Declarations of Interest (if any)

There were no declarations of interest received.

2 Minutes of the Meeting held on 24 January 2012.

The Minutes of the meeting held on 24 January 2012 were agreed as a correct record and were signed by the Chair subject to the duplication of Councillor Arthur being omitted from the minutes of the meeting.

3 Application for the Grant of a Premises Licence - North Pier Lodge, 3-5 Tempest Road, Seaham.

Consideration was given to the report of the Corporate Director, Neighbourhood Services which gave details of an application for the grant of a Premises Licence in respect of North Pier Lodge, Seaham (for copy see file of minutes).

A plan showing the location of the premises and a copy of the application had been circulated to Members together with copies of representations which had been received from Responsible Authorities and Interested Parties.

The Acting Team Leader circulated to Members additional information which had been received from Mr and Mrs Woods (Interested Party) who were unable to attend the meeting.

Prior to hearing the submissions of both parties, consideration was given to the acceptance of additional information from the applicant.

Members retired at 10.20 am to discuss the submissions made and re-convened at 10.45 am. The Chair advised that the Sub-Committee had agreed to accept the submissions but they would carry little weight.

The Acting Team Leader presented the report and advised the Sub-Committee that a revised application had been received which had been circulated prior to the meeting. She also advised the Sub-Committee that a successful mediation had taken place with Durham Constabulary which had resulted in additional conditions being attached to the licence, details of which had been circulated.

Members sought clarification if Seaham Police Station had been consulted in the negotiations.

The Acting Team Leader advised the Sub-Committee that the response was from a central unit and she would assume that Seaham Police Station had been consulted. The applicant indicated that Jim Lincoln from Durham Constabulary was at the mediation meeting.

Alan Dobie, Principal Planning Officer attended the meeting on behalf of Barry Gavillet and provided members with the planning background for North Pier Lodge, Seaham. He advised members that there was a condition attached to the planning permission which the use of the premises was for guests only to prevent a public facility. He also sought clarification on whether the premises application included members of the public which would require planning permission. The plan also showed a beer garden to the front of the premises, which was not part of the planning permission and would raise objections against.

The Chairman indicated that planning was separate to licensing but the background was useful.

Councillor Arthur nominated Councillor Walker to speak as an Interested Party which the applicant's solicitor objected to. Councillor Walker agreed not to speak on the application.

Councillor Arthur an Interested Party indicated that he concurred with the other objectors and that he had known facilities been open until 5.00 am, but these were away from residential areas. He would object to the application as it could have a detrimental impact on the residents and create highway problems.

Councillor Myers an Interested Party indicated that he was speaking as a local objector living in the area. He objected to the application as it would have a detrimental impact on the residential area, and a public house in the middle of a terrace would be inappropriate in a conservation area. He also indicated that there were empty properties towards the city centre which had been developed. He was not against the sale of alcohol just not in this area.

Mr Mellenthin an Interested Party indicated that he had lived at Tempest Road for over 40 years. He indicated that it would have a detrimental impact to him and his neighbours and referred to amended Guidance in relation to public nuisance.

Mr Dobson an Interested Party indicated that he was a resident at Tempest Terrace for the last 33 years and he concurred with the objections given by Mr Mellenthin. He advised the Sub-Committee that his property was currently up for sale and was objecting on behalf of the new residents who have small children. He stated that the property was a hotel but was never operated as it was never completed and that Tempest Road was the start of residential properties, which should not be used as retail/commercial premises.

The Applicant's Solicitor stated that her client had submitted the original application without any legal assistance. She had tried to obtain a copy of the planning permission but was unable; however they agreed that they would still submit a revised application. They are now aware that the planning permission was for guests only and a planning application would need to be submitted to allow members of the public.

She referred to the objections which were made on the original application which had now been revised so that alcohol was limited but the objections still stood. She also referred to the property next door which was for sale which also included a commercial unit and that the area was for tourists so it was appropriate to have a hotel which would bring money into the local economy. She also referred to commercial units within the area in particular a Snooker Hall which was open until 1.00 am and that it was appropriate to have a Hotel next to the sea front.

The premises previously had a premises licence which had lapsed due to the owner going into liquidation and her client sought the same licence as before. The premises currently had planning permission as a hotel and her Client had agreed with the police to install CCTV and operate Challenge 25. Guests would expect a Hotel to be licensed.

She referred to the objections made by Mr Mellenthin and indicated that the first 3 bullet points were not relevant to the licensing objectives and notices were displayed correctly and an article was placed in the press. Bullet point 5 had been addressed with the revised application and that the safety aspect had been dealt with in the application form. Her client would adhere to all the conditions and signage would be installed to remind residents to be quiet. Recorded music would be the only activity as the application for entertainment had now been withdrawn.

The Hotel had 8 spaces on site which was adequate and on street parking was also permitted and there was a car park on the sea front but parking was outside of the licensing objectives.

Councillor Myers referred to the parking and indicated that parking was only a small area in the back yard and the front area was a garden which had been paved and a wall separated them. The previous owner used this area for tables. He asked for further clarification on adequate parking.

The Applicant's solicitor explained that planning required 8 spaces to be provided and that they could not operate until this condition had been achieved. The Applicant advised members that there were 2 spaces at the rear of property No.3, 3 spaces at the rear of property No.5 and there was also a garage to the rear, which could accommodate 3 vehicles.

A Dobie advised the Sub-Committee that planning permission required parking for 6 vehicles.

Mr Dodds stated that the garage could not accommodate 3 cars and that the Snooker Club faced the sea front which was away from properties. The commercial unit advertised with his property was a shop which was no longer used and was an external building. He also stated that the property was not soundproof as he could hear his neighbours and referred to the display of notices which had not been carried out correctly.

The Acting Team Leader advised the Sub-Committee that the applicant had fully complied with the requirement to display notices.

Councillor Myers indicated that if the application was approved for Tempest Road then this would be the beginning of urban sprawl.

Mr Millenthin stated that there were already 40 plus public houses in Seaham and there was no need for a further public house in this area.

The Solicitor sought clarification from the Applicant's Solicitor if the application still included public which would require planning permission.

The Applicant and her Solicitor withdrew from the meeting to discuss this. The Applicant's Solicitor sought clarification on some points then confirmed that 'public' could be deleted from the application.

In summing up, Councillor Myers indicated that he was not against night time economy if it was in the right place to support the Town Centre. He was against this application which would start urban sprawl and would be a public nuisance.

A Dobie stated that the night time area was south of the site and they were happy to see development in this area. This property was adjacent to residential properties and nothing had been said which would change the planning Officers recommendations.

The Applicant's solicitor referred to the planning officers comments which were focused on planning and not the licensing objectives. Her client wanted to run a family friendly Hotel and not a public house, she had been granted planning permission and she had amended her premises application to address some concerns from interested parties and access to the public was not an issue until planning permission was granted to allow this.

The Applicant advised members that she had purchased 2 building which had been stood empty for 2½ years; she wanted to keep her residents happy and be part of the community not an outsider.

The Acting Team Leader sought clarification on Page 18 of the amended application in relation to the supply of alcohol not being 24 hours. The applicant responded that 24 hours was required for mini bars, which was standard practise and other times were for general bar sales.

Members sought clarification on the beer garden and if the building was one property internally. Members were advised that the beer garden was located on the plans but there were no proposals for a beer garden and that the properties linked together internally.

The Applicant was advised that as this area was located on the plan then alcohol consumption could take place in this area.

The hearing was adjourned to allow Members to deliberate the application in private at 12.35 pm.

Members re-convened at 12.50 pm, prior to the Chair delivering the Sub-Committee's decision the Applicant's Solicitor indicated that they would like to delete any reference to the Beer Garden. The Chairman agreed to this request.

RESOLVED

That the application for a Premises Licence be granted as follows subject to the following conditions:-

Opening hours of the premises	Sunday to Thursday 11:00 to 23:30 Friday to Saturday 11:00 to 01:00
f) Recorded Music (indoors and outdoors)	Monday to Sunday 12:00 to 23:00
l) Late night refreshment (indoors and outdoors)	Monday to Sunday 23:00 to 01:00
m) Sale of alcohol (indoors) General bar Sales	Sunday to Thursday 11:00 to 23:00 Friday to Saturday 11:00 to 24:00
m) Sale of alcohol (indoors) Mini bar Sales – resident of hotel	Monday to Sunday 00:00 to 00:00

- i) The premises shall be fitted with a digital CCTV system which has a recording facility to keep data for 28 days.

- ii) The sale of alcohol to the public will cease at midnight with 30 minutes drinking up time.
- iii) Challenge 25 will be used in the premises.

4 Application for the Variation of a Premises Licence - Co-operative Group Foods Ltd., Newhouse Road, Esh Winning.

The Acting Team Leader advised the Sub-Committee that the applicant had withdrawn the application.

DURHAM COUNTY COUNCIL

At a Meeting of **Statutory Licensing Sub-Committee** held in Council Chamber - Council Offices, Spennymoor on **Monday 16 April 2012 at 10.00 am**

Present:

Councillor C Carr (Chair)

Members of the Committee:

Councillors B Arthur, P Charlton and J Lee

Apologies:

Apologies for absence were received from Councillors J Shiell

Also Present:

Y Raine – Licensing Officer

G Proud – Legal Officer

S Mooney – Durham Constabulary

Sgt T Kelly – Durham Constabulary

Mr H Hussian – applicant (Pizza Place)

1 Declarations of Interest (if any)

There were no declarations of interest received.

2 Application for the Grant of a Premises Licence - New Oak Wines, 41 Mayfields, Greenways Estate, Spennymoor, Co Durham, DL16 6RW

It was noted that this application had been withdrawn.

3 Application for the Review of a Premises Licence - Pizza Place, 1A Fore Bondgate, Bishop Auckland, DL14 7PF

Members:

Councillor C Carr (Chair), B Arthur and P Charlton

Consideration was given to the report of the Corporate Director, Neighbourhood Services which gave details of an application for the review of a premises licence in respect of Pizza Place, 1A Fore Bondgate, Bishop Auckland, a copy of which had been circulated.

Plans showing the location and layout of the premises had been circulated to Members together with the review application received from the Police. Members were advised that the Premises Licence had been transferred to Mr Hussian from Mr Sharif on 8 March 2012

S Mooney, the applicant's representative gave a background to the application which had been submitted because of concerns about poor management and because of the actions of staff and their lack of co-operation following an assault at the premises on 13 November 2011. Details were set out in the witness statements provided by the Police.

Of particular concern was the lack of co-operation and misinformation from staff when the Police were investigating in the early hours of the morning and had a male in police detention with the 'custody clock ticking'. Officers had also discovered that CCTV was not installed despite it being a condition of the licence.

At earlier routine visits on 16 September 2011 and 11 February 2012 the Premises Licence could not be produced and was not on display, nor could Officers recall the presence of CCTV. However a visit on 26 March 2012 confirmed that CCTV had now been installed.

In addition to Sgt Kelly's statement in relation to the assault, an additional statement on 28 March 2012 noted that on 26 March 2012 the Police were called to the premises by Mr Abdul Ali Sharif, the former Premises Licence Holder who described himself as a staff member. There was also an incident on 23 April 2010 when a vehicle was checked in Darlington driven by a male who gave his details as Mr H Hussian, 1A Fore Bondgate, Bishop Auckland.

In conclusion S Mooney referred to section 5.2 and 5.3 of the Council's Licensing Policy and stated that the Police were concerned at the circumstances surrounding the incident in 2011, and also the lack of CCTV which undermined the licensing objective relating to the prevention of crime and disorder. He urged the Sub-Committee to take strong action to address the poor management of Pizza Place, and made reference to paragraph 11.22 of the Home Office Guidance which suggested suspension of the licence for a weekend. He also asked that the current condition relating to CCTV in Annex 2 Part B of the licence be replaced with a more stringent condition as outlined in paragraph 10 of their grounds for review.

Sgt Kelly addressed the Sub-Committee. He explained that it had been some time since the incident and the review had not been made earlier as the Police had hoped that the criminal case would be resolved. The case was ongoing.

In relation to CCTV he explained that the premises had received a copy of the Police minimum standards document prior to installation and the Force CCTV expert would visit to inspect any system in place.

In response to questions Sgt Kelly confirmed that the 5 incidents reported in his witness statement were linked to the premises and 2 of these had not been reported to the Police.

On the night of the assault, whilst not mentioned in the CID Officer's statement, staff had been made aware that a person was being held in custody.

Mr Hussian addressed the Sub-Committee and stated that CCTV had now been installed and he had informed his staff that they must ring 999 whenever there were any incidents.

Through questions from Members it was established that Mr Hussian had worked in the premises in 2010 and that Mr Sharif worked there as well, although not every day. It was a family run shop and Mr Sharif was a relative. Only 3 or 4 people worked at Pizza Place.

He was not aware of who was responsible at the shop on the night of the assault and stated that Mr Sharif did not work at the shop nor was he part owner of the business anymore. He was the only owner.

Mr Hussian confirmed that he understood how important it was to work with the Police for the safety of customers, that he always talked to the Police and that this had been explained to his staff whose English was good. The premises now had new staff, none of whom had worked there in November 2011.

In response to a question about the incident in 2010 when he was stopped by the Police, Mr Hussian advised that he lived in Short Street, Bishop Auckland. Sgt Kelly clarified that there had been an investigation as to who was driving and Mr Hussian had given his address as 1A Bondgate.

With regard to the incident reported on 26 March 2012 Mr Hussian outlined to members that he had spoken with the Police on 3 occasions that evening and on the third call the Police had addressed him as Mr Sharif. He stressed that he had not given Mr Sharif's name and had said his own name the first time he made contact. When the Police arrived he gave his name and showed them the CCTV. Although the Police were asked to check the CCTV they did not look properly.

In response to a question about staff training and how staff were asked to deal with any incidents, he advised that he had told his staff to treat customers with respect and to contact him if there were any problems. If he was not there Mr Ali was in charge although he confirmed that he was not a proper manager. He used to work with Mr Ali in Darlington and some of the previous staff had returned to their country. Mr Sharif was now operating in a shop in Crook.

He did not understand what was meant by training and confirmed that he had not read the Council's Licensing Policy. The Sub-Committee explained that the Police were able to advise on relevant training.

He also confirmed that the premises did not have an incident book.

In summing up S Mooney stated that the Police were now more concerned than they had been at the time of submitting the application. Mr Hussian had nothing further to add.

All parties were asked to retire to allow the Sub-Committee to deliberate the application in private at 10.55am. After re-convening at 11.15am the Chair delivered the Sub-Committee's decision.

In determining the application, Members had considered the report of the Licensing Officer, Section 182 Guidance and the Council's Licensing Policy, together with written and verbal representations of the applicant and the Premises Licence Holder.

RESOLVED

That

- (i) the Premises Licence be suspended for a period of 30 days and immediately following the end of that period, the operating hours be modified and reduced to 1700 hours to 0100 hours daily. The reduction in hours to operate for a period of 2 months, after which time the Licence Holder could apply for the opening hours to be extended;
- (ii) the following additional conditions be imposed upon the Premises Licence:-
 - (a) The Premises Licence Holder shall ensure that all staff are trained in relation to responding to incidents of crime and disorder which take place on and within the vicinity of their premises, and regularly reminded of their responsibilities in particular with respect to co-operating with the Police and reporting incidents to the Police and emergency services
 - (b) A written record of all forms of training shall be kept and shall be available upon request to either the Licensing Authority or Durham Constabulary. This shall bear the signatures of those providing the training and those who received the training
 - (c) The Premises Licence Holder shall ensure that the premises operate an incident book, which must be kept up to date. The book must record all incidents which take place both on and within the vicinity of their premises and record the details of the staff present at the time of the incident. The book shall be available upon request to either the Licensing Authority or Durham Constabulary.
- (iii) The following condition in relation to CCTV systems is to replace the existing condition on the licence at B2:-
 - B2 The Premises Licence Holder shall ensure that a digital CCTV system is installed in the premises to the satisfaction of Durham Constabulary and in respect of which the following conditions shall apply:-
 - (a) It must be of such a quality that individuals can be readily identifiable from recordings made

- (b) It must cover all public entrances, points of sale and display and other areas to which the public, paying members and guests have admission with particular regard to those areas which may not be visible from the serving area
- (c) It must be operated by properly trained staff
- (d) It must be in operation at all times that the premises are being used for licensable activities
- (e) Recordings must be kept secure where they cannot be tampered with for a period of not less than 30 days or such other period as shall be specified by Durham Constabulary.

Recordings must be available on request to the Licensing Authority and/or Durham Constabulary or other responsible authority as defined in the Licensing Act.

4 Any resolution relating to the exclusion of the public during the discussion of items containing exempt information

That under Section 100(A)4 of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act.

5 Application for a Personal Licence

Members:

Councillor C Carr (Chair), B Arthur and J Lee

Consideration was given to the report of the Corporate Director, Neighbourhood Services which gave details of an application for a Personal Licence, a copy of which had been circulated.

Members heard representations from the Police and the applicant before asking all parties to retire to allow the Sub-Committee to deliberate the application in private at 12.05pm.

On returning at 12.10pm the Chair delivered the Sub-Committee's decision.

In determining the application, Members had considered the report of the Licensing Officer, Section 182 Guidance and the Council's Licensing Policy, together with the verbal representations of the applicant and the Police.

RESOLVED

That the application be refused in order to promote the licensing objective relating to the prevention of crime and disorder. The Sub-Committee did not consider that there were exceptional or compelling circumstances to justify granting the licence.

DURHAM COUNTY COUNCIL

At a Meeting of **Statutory Licensing Sub-Committee** held in Council Chamber, Council Offices, Chester-le-Street on **Tuesday 8 May 2012 at 10.00 am**

Present:

Councillor J Shiell (Chair)

Members of the Committee:

Councillors D Brown and K Holroyd (Substitute for Councillor J Wilkinson)

Apologies:

Apologies for absence were received from Councillors J Lee and J Wilkinson

Also Present:

Councillor B Alderson

Clare Greenlay – Principal Solicitor, Litigation

Karen Monaghan – Acting Team Leader

Sgt Tim Robson – Durham Constabulary - Responsible Authority

Jeffrey Turnbull, Assistant Force Solicitor, Durham Constabulary - Responsible Authority (Studio)

Mr Derek Briggs – Objector (Studio)

Mr Rob Smith – On behalf of the Applicant (Studio)

1 Declarations of Interest (if any)

Councillor Shiell indicated that he knew some of the objectors in relation to the application for the Studio, Front Street, Chester-le-Street, but he did not have a friendship or interest with these objectors and had no prejudices.

2 Minutes

The Minutes of the Meeting held on 28 February 2012 were agreed as a correct record and signed by the Chair.

3 Application to Vary a Premises Licence - Murton Pizza, Seaham

Consideration was given to the report of the Corporate Director, Neighbourhood Services which gave details of an application to vary the premises licence in respect of Murton Pizza, Seaham, a copy of which had been circulated (for copy see file of minutes).

A plan showing the location of the premises and a copy of the application had been circulated to Members together with copies of representations which had been received from the Responsible Authority.

The Acting Team Leader presented the report and provided members with a clearer copy of the circulated menu.

The Applicant had not attended and had not indicated whether he would attend or not. The Applicant was aware of the hearing and attempts had been made to contact him. The Sub-Committee agreed to hear the application in the absence of the Applicant.

Sgt Robson of Durham Constabulary indicated that Murton Pizza was operating outside of their normal hours and they were advertising that they were open until 1.00 am on their menu which was 1 hour beyond their permitted hours authorised by the Premises Licence.

A letter had been hand delivered to the owner of Murton Pizza on 19 January 2012, to advise the Manager that they were unable to serve food beyond their permitted hours. A letter had also been sent to the Manager on 25 January 2012 following his visit to the premises on 21 January 2012 where they were still serving beyond their permitted hours.

Sgt Robson showed a DVD of the Police visit to Murton Pizza on 21 January 2012 as he was wearing an overt body CCTV camera. The DVD showed a woman leaving the premises at 12.03 am who had purchased some food and when the Police entered the premises they were still taking orders and 2 order slips were shown which showed the order time of 12.03 am and 12.04 am. The DVD also showed that the premises had been sold and the new owner had failed to transfer the licence.

The letter sent to the applicant on 21 January 2012 asked him to contact the Licensing Enforcement Team to make an appointment but as far as he was aware he failed to do this and officers were unable to contact him.

Durham Constabulary had concerns of a blatant disregard of the Licensing Act and he had clearly served beyond his permitted hours.

The Solicitor asked Durham Constabulary if they had been back to the premises since this incident. Sgt Robson confirmed that they had not received any further complaints or had any evidence to suggest that the Manager had not complied.

The Sub-Committee sought clarification if the application for the variation of the hours was as a result of the Police visit in January 2012. Sgt Robson confirmed that he believed this was the reason.

At 10.35 am Members retired to deliberate the application in private. After re-convening at 10.50 am the Chair explained that in reaching its decision the Sub-Committee had considered the report of the Licensing Officer and the representations of the responsible authority. They had also taken into account the relevant provisions of the Licensing Act 2003, Section 182 Guidance issued by the Secretary of State and the Council's Licensing Policy.

Resolved:

That the application to vary the Premises Licence be granted as follows:-

- (i) Opening Hours Monday to Sunday 17:00 to 01:00
- (ii) Late Night Refreshment (off the premises only)
Monday to Sunday 23:00 to 01:00

4 Application to Vary a Premises Licence - Studio, Front Street, Chester-le-Street

Consideration was given to the report of the Corporate Director, Neighbourhood Services which gave details of an application to vary the premises licence in respect of Studio, Chester-le-Street, a copy of which had been circulated (for copy see file of minutes).

A plan showing the location of the premises and a copy of the application had been circulated to Members together with copies of representations which had been received from Interested Parties and the Responsible Authority.

The Acting Team Leader presented the report and advised the Sub-Committee that she had been given documentation by Durham Constabulary in relation to the survey conducted on taxi drivers in the Chester-le-Street and surrounding area.

The Chairman advised the Sub-Committee that they would only consider the summary document which they had received prior to the meeting and the additional information was handed back to Durham Constabulary.

Mr J Turnbull, Assistant Force Solicitor, Durham Constabulary, stated that they had 2 objections to the application as it undermined the licensing objectives in relation to the prevention of Crime and Disorder and the Prevention of Public Nuisance. The Studio was located at the Southern end and there were other late night establishments at either end of Front Street. There were residential properties surrounding the Studio and if the application was granted then they would be the venue open the latest which would have a huge impact as the venue could accommodate 850 people so you could potentially have 850 leaving the venue at 4.30 am. At this time of the morning there would be no takeaways open or buses operating and a limited number of taxis, so patrons would walk home through the streets, which already suffered from anti social behaviour. He referred to the statement submitted by Mr K Richardson a retired police officer who was a local resident who suffered from anti social behaviour. The police referred to the circulated statistics which showed an increase in crime between 12.00 midnight and 3.00 am, some of which were linked to the Studio. He went on to say that if the application was granted then incidents would peak until early in the morning which would put a strain on police resources. The Studio previously had one off events until 4.30 am and the police had put in place contingency plans for these but this could not be achieved on a permanent basis.

Sgt Robson indicated that he was also a resident of Chester-le-Street and talked about the staggering of opening hours which he believed did not work as people would go to the club which had the longest opening hours and if agreed other venues would apply for extended opening hours. He referred to the issues of transport infrastructure as shown on his circulated second statement which clearly showed that taxi drivers did not want to work until this time and there would be a maximum of 9 or 10 taxis at 4.30 am. In Chester-le-Street people tend to walk home which was the cause of the anti social behaviour and they go out later after consuming supermarket alcohol at home.

Policing the Front Street after 3.30 am would be an issue as police go into the community at this time and they do not have the resources to sit outside a nightclub so policing in the community would be lost. Since the change in jurisdiction of taxis to enable them to operate in the whole County, taxi's are going to Durham City rather than Chester-le-Street.

Members sought clarification on why the circulated statistics concluded in January 2012. In response, Sgt Robson advised the Sub-Committee that the Studio had been closed since January 2012 for refurbishment.

Mr Briggs, speaking on behalf of Chester-le-Street Central Resident Association indicated that the Police could not cope as there was not enough police for demand and residents were ignored. They never saw the Police on a weekend as they were located in the Front Street and he had personally been out with the Police on the Front Street.

Young children were woken in the early hours of the morning by people making their way home, old people were frightened due to no police presence and on Bank Holidays the crime figures trebled. Many residents did not report the incidents they just dealt with them; problems were from all establishments and not just the Studio.

Residents experienced windows being put out, cars scratched, damage to gardens, rubbish including urinating and excrement on their properties and footpaths. If the application was approved public nuisance would increase, their pleas in the past had been ignored and they now had 26 takeaways on the Front Street. He asked that the application be refused due to crime and public nuisance.

Mr Smith speaking on behalf of the Applicant indicated that they felt there was demand in the area as people were turning out later. They had operated to 3.00 am since the change in licensing laws and other establishments that they owned operated until 4.00 am seven days a week. He referred to Sgt Robson's comments in relation to staggering the opening hours which he believed worked and problems were created as this was not the case in Chester-le-Street. He also referred to the capacity of the Studio which was 850 but they never had this capacity and he was happy to consider trading at a lower capacity which would involve only using the lower floor which had a capacity of 500. They had already operated until 4.00 am at a number of temporary events, none of which had been refused and he had received no feedback of any problems associated with these temporary events. He offered to attend residential meeting where he could work with residents and they were an active member of pub watch and he had a personal licence and he spoke

to the police on a regular basis. He referred to the letter from Inspector Anderson and confirmed that the promotion referred to in this letter was the venue next door.

Mr Briggs indicated that if venues were not open late then there would not be the demand and owners of these premises had no control once people had left their premises.

In summing up Mr Turnbull explained that staggered hours would not work in Chester-le-Street and any temporary events granted in the past were one off events for the ground floor only and the police had plans put into place for these events. They were unable to police this on a permanent basis and crime would extend until earlier in the morning which would impact on resident's problems.

Sgt Robson in summing up indicated that there would be an increase in early morning crime and disorder which would impact on the quality of people's lives due to the lack of transport available.

Mr Briggs indicated that he had concerns regarding policing in the area and if the application was granted residents would not see the Police as they would be on the Front Street. He asked that the application be refused and that if the application was approved this would allow other venues to follow and there would be no grounds to object.

Mr Smith in summing up indicated that the temporary events held proved there was a demand and staggered hours would work and why did the police not object to the temporary events. Public Houses in Chester-le-Street were quiet and suffering and the Studio was losing money every month and had done for the last 18 months. They have only submitted the application for a Friday and Saturday as they believe this is what customers want and the premises recently had a revamp due to the losses it was making.

At 11.50 am Members retired to deliberate the application in private. After re-convening at 12.10 pm the Chair explained that in reaching its decision the Sub-Committee had considered the report of the Licensing Officer and the representations of the applicant and interested parties and the responsible authority. They had also taken into account the relevant provisions of the Licensing Act 2003, Section 182 Guidance issued by the Secretary of State and the Council's Licensing Policy.

Councillor Alderson left the Meeting.

Resolved:

That the application be refused.

The Chair had agreed to accept the Application for the Variation of a Club Premises Certificate in relation to Easington Social Welfare Centre, Seaside Lane as the application needed to be determined by 8 May 2012.

5 Application to Vary a Premises Licence - Easington Social Welfare Centre, Seaside Lane, Easington

The application was scheduled to be heard at the meeting of the Statutory Licensing Sub-Committee on 3 May 2012. The Licensing Authority were advised that a successful mediation meeting had taken place and as a result in the interest of the public the meeting on 3 May 2012 was cancelled and the time limit extended until 8 May 2012.

Consideration was given to the report of the Corporate Director, Neighbourhood Services which gave details of an application to vary the premises licence in respect of Easington Social Welfare Centre, Seaside Lane, Easington, a copy of which had been circulated (for copy see file of minutes).

A plan showing the location of the premises and a copy of the application had been circulated to Members together with copies of representations which had been received from the Responsible Authority.

The Solicitor presented the report and advised the Sub-Committee that a successful mediation meeting had taken place which all parties had reached a written agreement with respect to disposal of this matter by way of amendment to the hours applied for, details of which had been circulated.

In determining the application, Members had considered the report of the Licensing Officer, Section 182 Guidance and the Council's Licensing Policy. They also took into account the mediation documentation.

Resolved:

That the application for a variation of the premises licence be granted as follows:-

Activity	Hours	Indoors & or Outdoors
A Performance of Plays	Monday to Sunday 11.00 – 23.00	Indoors
B Performance of Films	Monday to Sunday 11.00 – 00.00	Indoors
C Indoor Sporting Events	Monday to Sunday 11.00 – 00.00	n/a
E Performance of live music	Friday to Saturday 11.00 – 01.30	Indoors
F Playing of recorded music	Friday to Saturday 11.00 – 01.30	Indoors
G Performance of dance	Monday to Sunday 11.00 – 01.30	Indoors
H Performance of entertainment of similar description to live or recorded music and performances of dance	Friday to Saturday 11.00 – 01.30	Indoors

I Provision of facilities for making music	Friday to Saturday 11.00 – 01.30	Indoors
J Provision of facilities for dancing	Monday to Sunday 11.00 – 01.30	Indoors
K Provision of entertainment facilities of a similar description to those for making music and dancing	Monday to Sunday 11.00 – 01.30	Indoors
L Supply of alcohol on the premises	Friday to Saturday 11.00 – 01.30 Christmas Eve & New Years Eve One hour later than normal permitted hour	n/a
M Opening hours of the Premises	Monday to Sunday 11.00 – 02.00	n/a

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Statutory Licensing Sub-Committee

19th June 2012

Application for the grant of a Premises Licence



Report of Terry Collins, Corporate Director, Neighbourhood Services

Name and Address of Premises: Newton Aycliffe WMC Limited, Sheraton Road, Newton Aycliffe, Co. Durham. DL5 5NU

1. Summary

The Sub-Committee is asked to consider and determine the application for the grant of a premises licence received from:

Newton Aycliffe WMC Limited
Sheraton Road
Newton Aycliffe
Co. Durham
DL5 5NU

Newton Aycliffe WMC currently hold a Club Premises Certificate issued under the Licensing Act 2003.

A plan showing the location of the premises is attached at Appendix 1.

A plan showing the layout of the premises is attached as Appendix 2.

2. Details of the Application

An application for the grant of a premises licence was received by the Licensing Authority on 30th April 2012. A copy of the application is attached as Appendix 3.

The application is deemed by the Licensing Authority to be correctly served and has been correctly advertised.

The application is in respect of the following licensable activities and for the hours detailed:

Activity	Days & Hours requested
Sale of Alcohol for consumption both on and off the premises	Mon - Sun 1000 – 2330 hrs

Plays (Indoors only)	Mon - Sun 1100 – 2300 hrs
Indoor Sporting Events	Mon - Sun 1100 – 2300 hrs
Boxing or Wrestling Entertainment (Indoors only)	Mon – Sun 1100 – 2300 hrs
Live Music (Indoors only)	Mon – Sun 1100 – 2300 hrs
Recorded Music (Indoors only)	Mon – Sun 1100 – 2300 hrs
Performances of Dance (Indoors only)	Mon – Sun 1100 – 2300 hrs
Entertainment of a similar nature to live or recorded music, or performances of dance (Indoors only)	Mon – Sun 1100 – 2330 hrs
Provision of Facilities for Making Music (Indoors only)	Mon – Sun 1100 – 2300 hrs
Provision of Facilities for Dancing (Indoors only)	Mon – Sun 1100 – 2300 hrs
Provision of facilities for entertainment similar to making music or dancing (Indoors only)	Mon – Sun 1100 – 2300 hrs
Provision of Late Night Refreshment (Indoors only)	Mon – Sun 2300 – 2330 hrs
Opening hours of the Premises	Mon - Sun 1000 – 2400 hrs

3. The Representations

The Licensing Authority received one representation on 16th May 2012 from Mr. K. Farrell of 1 Sharp Road, Newton Aycliffe.

The representation relates to the prevention of crime and disorder and the prevention of public nuisance objectives.

A copy of the representation and additional correspondence from Mr. Farrell is attached as Appendix 4.

On 31st May 2012, a letter was sent by Newton Aycliffe WMC to Mr. Farrell in response to his representation. A copy of this correspondence is attached as Appendix 5.

During the consultation period, an agreement was reached between the applicants and Lyndsey Cairns, Principal Public Protection Officer (Pollution) for Durham County Council. The applicants have amended their application by adding the following two conditions to their operating schedule, in accordance with the advice given by the Principal Public Protection Officer (Pollution):

1. All external doors and windows shall be kept closed, other than for access egress in all rooms when events involving regulated entertainment are taking place.
2. If considered necessary by a Council Enforcement Officer a sound/noise limiting device shall be installed in order to control the sound/noise during regulated entertainment. The device shall be fitted, installed and set under the directions of a Pollution Control Officer and must be in full working order during the performance of regulated entertainment. No regulated entertainment shall take place unless any amplified system used during the performance is linked/powered to/by the limiting device.

A copy of the e-mail confirming the applicants' agreement to these conditions is attached at Appendix 6.

4. The Parties

The Parties to the hearing will be:

- Newton Aycliffe WMC Limited (The applicants)
- Mr K Farrell

5. Durham County Council Statement of Licensing Policy

The Sub-Committee's attention is drawn to the following relevant parts of the Policy:

- Part 5 - The Prevention of Crime and Disorder
- Part 7 - The Prevention of Public Nuisance

Relevant information is attached at Appendix 7.

6. Section 182 Guidance

The Sub-Committee's attention is drawn to the Guidance issued under section 182 of the Licensing Act 2003 and in particular

- Paragraph 2.1 – Licensing objectives – Crime and Disorder
- Paragraph 2.33 – Licensing Objectives – Public Nuisance

7. For Decision

The Sub-Committee is asked to determine the application in the light of the application, the representation received and any mediation between the applicant and interested parties.

Background Papers:

- Durham County Council's Statement of Licensing Policy
- Guidance issued under section 182 of the Licensing Act 2003 (as amended April 2012)

Contact: Yvonne Raine

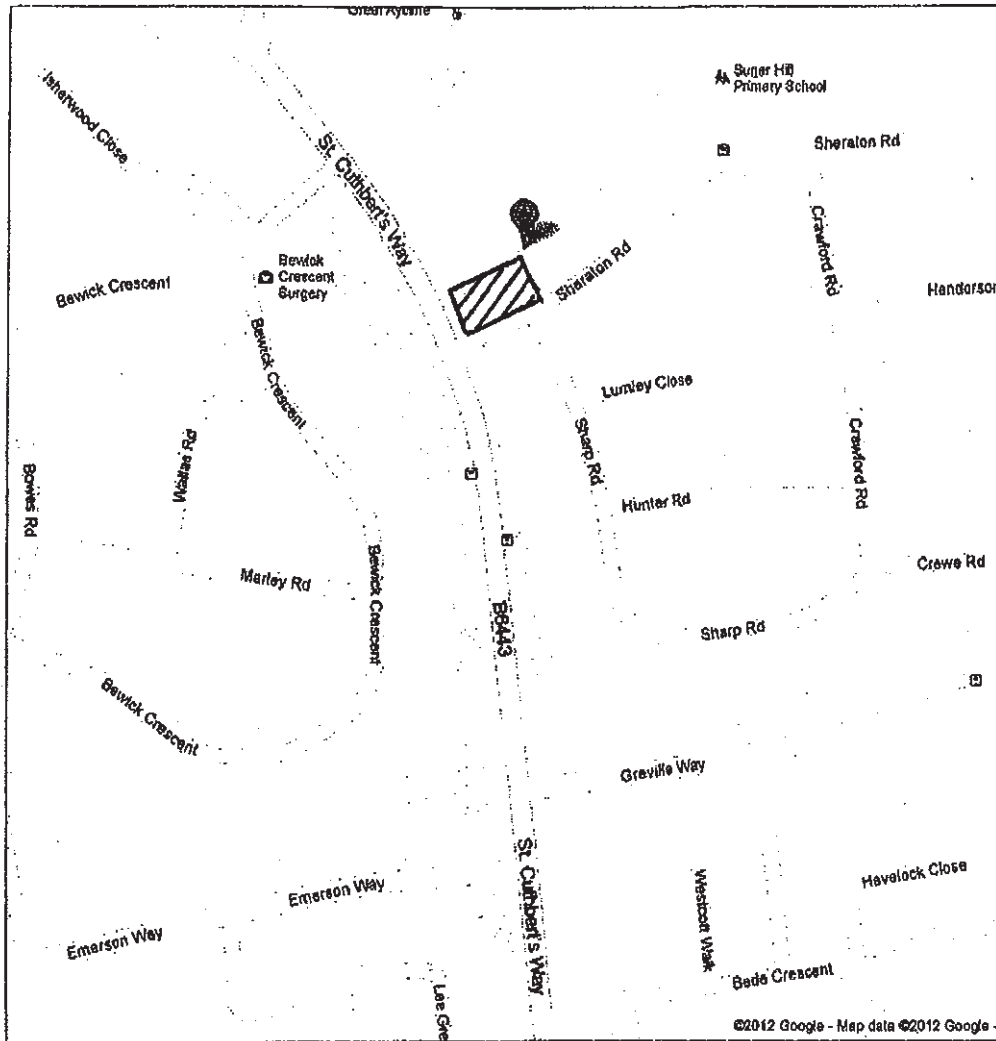
Tel: 03000 265256

Email: yvonne.raine@durham.gov.uk

APPENDIX 1 – LOCATION PLAN

Google

Address **Newton Aycliffe, County Durham**
DL5 5NU
UK



Google

Address **Sheraton Road**

Address is approximate



Google

Address 47 Sheraton Road

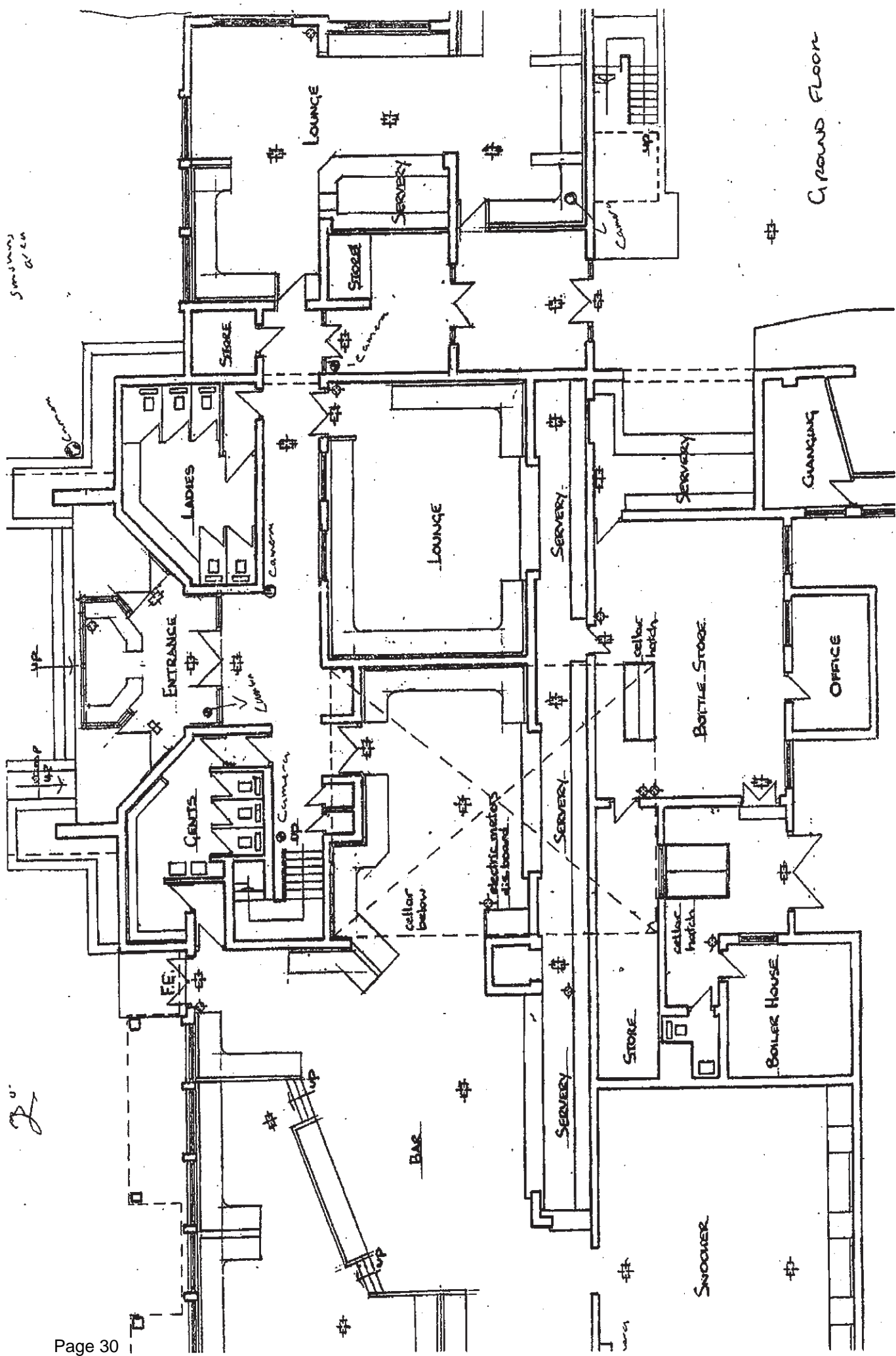
Address is approximate



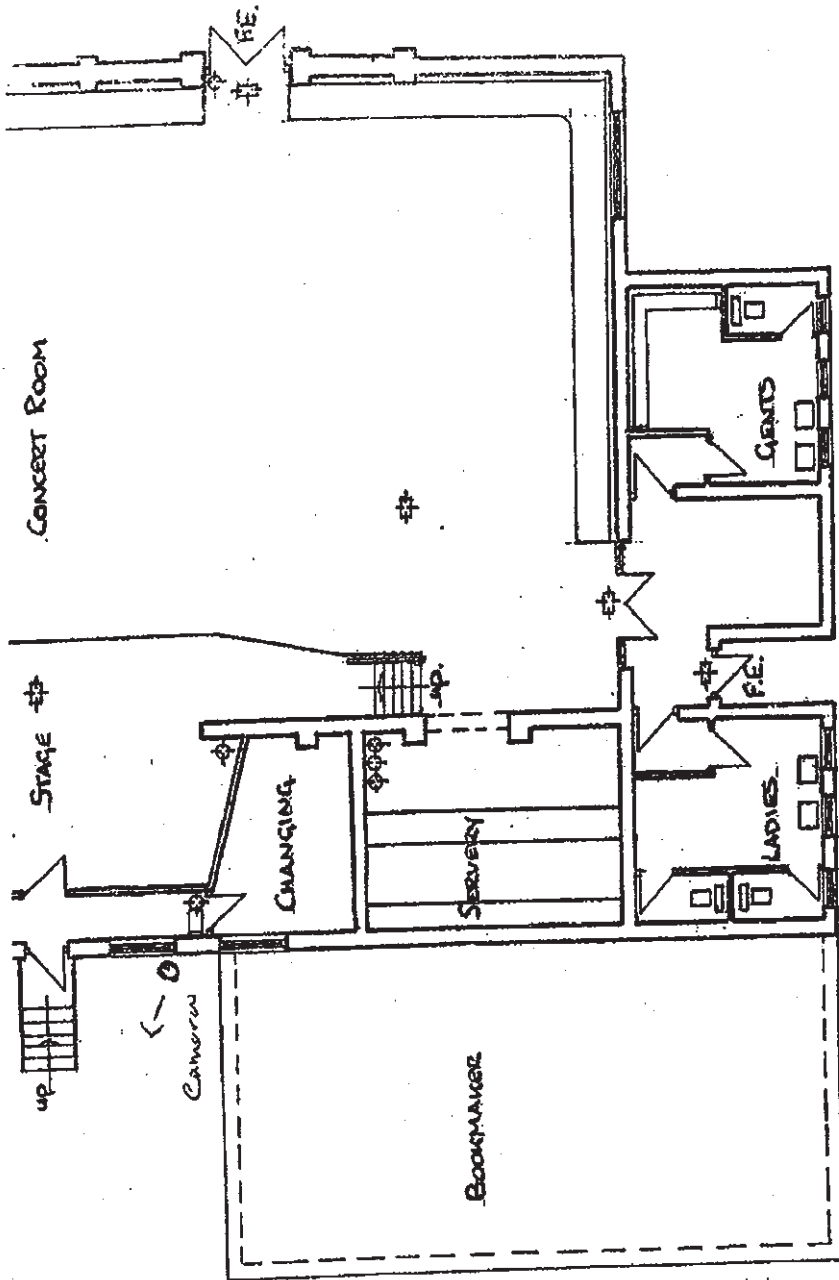
Sharp
Road

Sheraton Road

APPENDIX 2 – LAYOUT PLANS

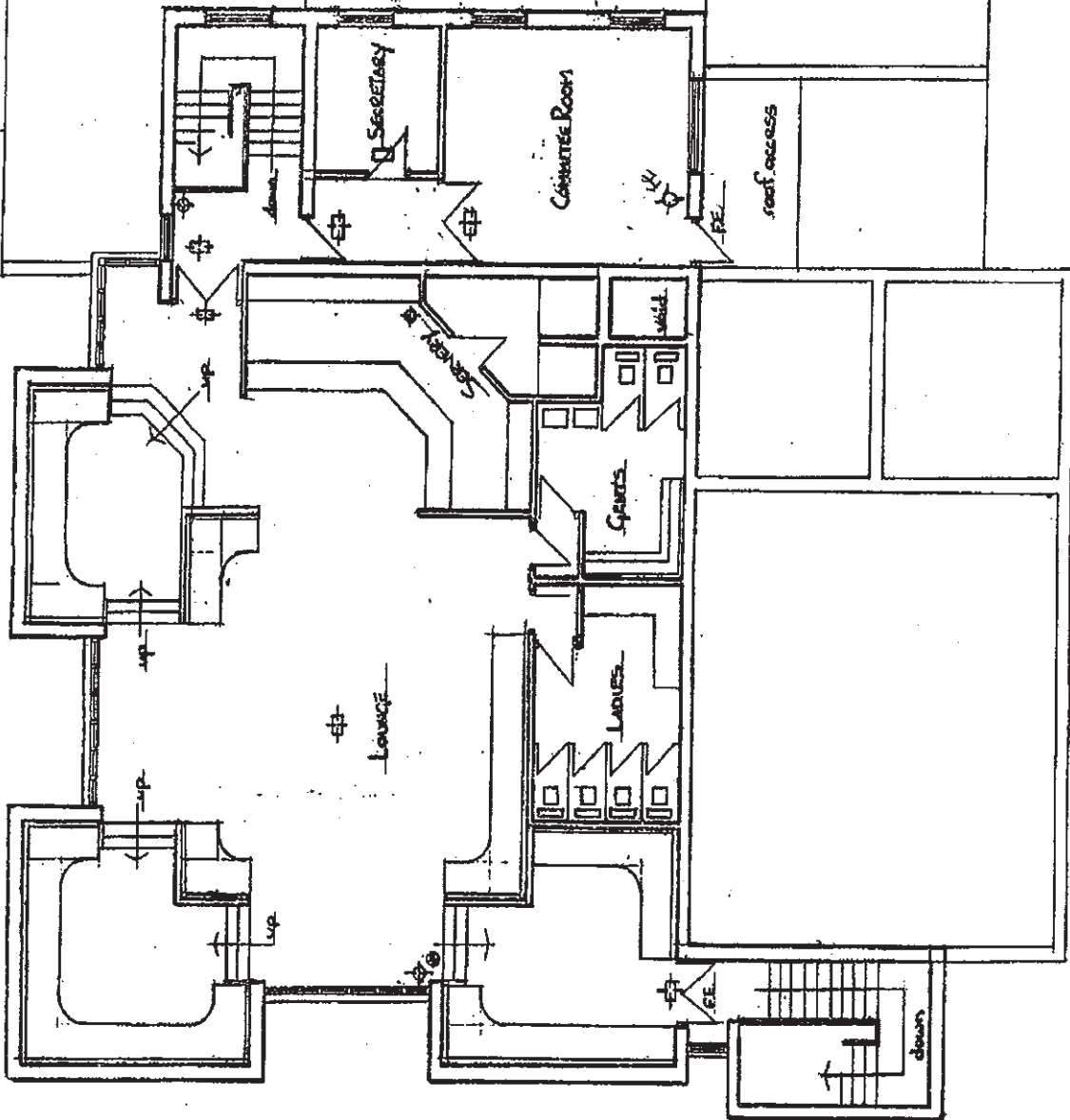


Ground Floor



Ground Floor

First Floor



APPENDIX 3 – APPLICATION



by 28/5/12

**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.
If you are completing this form by hand please write legibly in block capitals. In all cases ensure your answers are inside the boxes and written in black ink. Use additional sheets if necessary.
You may wish to keep a copy of the completed form for your records.

We Newton Aycliffe WMC Limited apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I am making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

NEWTON AYCLIFFE WMC LIMITED SHERATON ROAD NEWTON AYCLIFFE	
Post town: county Durham	Post code: DL5 5NU

Telephone number at premises (if any)

01325 312949

Non domestic rateable value of premises

£ 21000

Part 2 – Applicant Details

Please state whether you are applying for a Premises Licence as:

Please tick ✓

- | | |
|-------------------------------------------------|-----------------------------------------------------------------|
| a) an individual or individuals* | <input type="checkbox"/> please complete section (A) |
| b) a person other than an individual* | |
| i. as a limited company | <input type="checkbox"/> please complete section (B) |
| ii. as a partnership | <input type="checkbox"/> please complete section (B) |
| iii. as an unincorporated association or | <input type="checkbox"/> please complete section (B) |
| iv. Other (for example a statutory corporation) | <input type="checkbox"/> please complete section (B) |
| c) a recognised club | <input checked="" type="checkbox"/> please complete section (B) |

- | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|-----------------------------|
| d) a charity | <input type="checkbox"/> | please complete section (B) |
| e) The proprietor of an educational establishment | <input type="checkbox"/> | please complete section (B) |
| f) A health service body | <input type="checkbox"/> | please complete section (B) |
| g) A person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital | <input type="checkbox"/> | please complete section (B) |
| ga) A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England | <input type="checkbox"/> | please complete section (B) |
| h) The chief officer of police of a police force in England and Wales | <input type="checkbox"/> | please complete section (B) |

Please tick ✓

*If you are applying as a person described in (a) or (b) please confirm:

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
 - Statutory function; or
 - A function discharged by virtue of Her Majesty's prerogative

<input type="checkbox"/>
<input type="checkbox"/>

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other title (for example, Rev) ☐

Surname

First names

Please tick ✓

I am 18 years old or over

☐

Current postal address
if different from
premises address

Post Town

Daytime contact telephone number

Email address (optional)

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr ☐

Mrs ☐

Miss ☐

Ms ☐

Other title
(for example, Rev) ☐

Surname

First names

Please tick ☒

I am 18 years old or over

☐

Current postal address
if different from
premises address

Post Town

Postcode

Daytime contact telephone number

Email address (optional)

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name

Newton Aycliffe WMC Limited

Address

Sheraton Road
Newton Aycliffe
County Durham
DL5 5NU

Registered number (where applicable)

CIU REGISTERED NUMBER 14153

Description of applicant (for example, partnership, company, unincorporated association etc.)

Club limited by Guarantee

Telephone number (if any) 01325 312949
E-mail address (optional) redacted

Part 3 Operating Schedule

When do you want the premises licence to start?

Day		Month		Year			
A	S	A	P				

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day		Month		Year			

If 5000 or more people are expected to attend the premises at any one time, please state the number expected to attend

--

The premises operate as a working men's club and are affiliated of Club Institute Union (CIU) The club currently operate under a Club Premises Certificate number SBCDL16PRM0100.

The club is a detached property which benefits from a large car park. The club consists of three lounge or bar areas, a large concert room. The club also has a games room off one of the downstairs bar areas which has 2 snooker table a pool table offices and committee rooms and the usual service areas. The premises are built over 2 floors, with the concert room, games rooms and 2 bar areas on the ground floor. The upper floor consists of a lounge area, committee room and offices.

For most of the week the only areas open to the public/members are the ground floor concert room and bar areas. The upstairs lounge is open at the week-end and for functions

The club operate with an executive committee; the executive committee have designated duties including health & safety, bar, staff, building maintenance and finance. The executive committee meet once every week.

The bar manager who holds a personal licence reports each week to the executive committee.

The club have external and internal CCTV which operates on a hard drive system. Two are situated on the outside of the building, one covering the customer entrance, the other covering the staff entrance to the rear of the building, the same area where beer deliveries are accepted. Internally there are 7 cameras situated in corridors, bar areas, smoking area and beer cellar.

The club have operated for some 56 years at the present purpose built site, social changes over the years have led to the demise of many clubs. Newton Aycliffe is a successful well run club, however in order to make best use of the facilities and use the concert room and upstairs lounge for functions, the executive committee have taken the decision to apply for a premises licence which will allow the club to increase it's income and provide re-investment funds for the future as well as safeguarding the current workforce.

All customers will be encouraged to become members of the club. At present the club has over 4000 members, many of whom are pensioners and life members, approximately 2150 members pay subscriptions each year

What licensable activities do you intend to carry on from the premises?
 (Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performance of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Please tick ✓

✓
✓
✓
✓
✓
✓
✓

Provision of entertainment facilities:

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)

✓
✓

k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)

☒

Provision of late night refreshment (if ticking yes, fill in box L)

☒

Sale by retail of alcohol (if ticking yes, fill in box M)

☒

In all cases complete boxes N, O and P

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (✓) (please read guidance note 2)	Indoors	✓
Day	Start	Finish		Outdoors	
Mon	11.00	23.00	Please give further details here (please read guidance note 3) CHRISTMAS PANTOMINE FOR MEMBERS		
Tue	11.00	23.00			
Wed	11.00	23.00	State any seasonal variations for performing plays (please read guidance note 4)		
Thur	11.00	23.00			
Fri	11.00	23.00	Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	11.00	23.00			
Sun	11.00	23.00			

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of a films take place indoors or outdoors or both – please tick (✓) (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details (please read guidance note 3) POOL, DARTS, SNOOKER IN THE PRESENCE OF AN AUDIENCE
Day	Start	Finish	
Mon	11.00	23.00	
Tue	11.00	23.00	
			State any seasonal variations for indoor sporting events (please read guidance note 4)
Wed	11.00	23.00	
Thur	11.00	23.00	
			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list. (please read guidance note 5) N/A
Fri	11.00	23.00	
Sat	11.00	23.00	
Sun	11.00	23.00	

D

Boxing or wrestling entertainment Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (✓) (please read guidance note 2)	
Day	Start	Finish	Indoors	✓
			Outdoors	
			Both	
Mon	11.00	23.00	Please give further details here (please read guidance note 3) Indoor boxing and wrestling matches in front of spectators.	
Tue	11.00	23.00		
Wed	11.00	23.00	State any seasonal variations for the boxing or wrestling entertainment (please read guidance note 4)	
Thur	11.00	23.00		
Fri	11.00	23.00	Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list. (please read guidance note 5)	
Sat	11.00	23.00		
Sun	11.00	23.00		

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (✓) (please read guidance note 2)	Indoors	✓
				Outdoors	
				Both	
Day	Start	Finish	Please give further details here (please read guidance note 3) Both amplified and unamplified music by musicians		
Mon	11.00	23.00			
Tue	11.00	23.00			
			State any seasonal variations for the performance of live music (please read guidance note 4)		
Wed	11.00	23.00			
Thur	11.00	23.00			
			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list. (Please read guidance note 5)		
Fri	11.00	23.00			
Sat	11.00	23.00			
Sun	11.00	23.00			

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick (✓) (please read guidance note 2)	Indoors	✓
				Outdoors	
				Both	
Day	Start	Finish	Please give further details here (please read guidance note 3) Pre recorded backing music for performers eg DJ		
Mon	11.00	23.00			
Tue	11.00	23.00			
			State any seasonal variations for the playing of recorded music (please read guidance note 4)		
Wed	11.00	23.00			
Thur	11.00	23.00			
			Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list. (please read guidance note 5)		
Fri	11.00	23.00			
Sat	11.00	23.00			
Sun	11.00	23.00			

G

Performance of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (✓) (please read guidance note 2)		Indoors	✓
					Outdoors	
					Both	
Day	Start	Finish	Please give further details here (please read guidance note 3) Provision for dance groups to perform			
Mon	11.00	23.00				
Tue	11.00	23.00				
			State any seasonal variations for the performance of dance (please read guidance note 4)			
Wed	11.00	23.00				
Thur	11.00	23.00				
			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list. (please read guidance note 5)			
Fri	11.00	23.00				
Sat	11.00	23.00				
Sun	11.00	23.00				

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing			
			Will this entertainment take place indoors or outdoors or both – please tick (✓) (please read guidance note 2)		Indoors	✓
					Outdoors	
					Both	
Day	Start	Finish	Please give further details here (please read guidance note 3)			
Mon	11.00	23.30				
Tue	11.00	23.30				
			State any seasonal variations for the entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)			
Wed	11.00	23.30				
Thur	11.00	23.30				
			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list. (please read guidance note 5)			
Fri	11.00	23.30				
Sat	11.00	23.30				
Sun	11.00	23.30				

Provision of facilities for making music Standard day and timings (please read guidance note 6)			Please give a description of the facilities for making music you will be providing		
			Will the facilities for making music be indoors or outdoors or both – please tick (✓) (please read guidance note 2)		
			Indoors	✓	
			Outdoors		
Both					
Day	Start	Finish			
Mon	11.00	23.00	Please give further details here (please read guidance note 3) Karaoke performance, live and recorded music		
Tue	11.00	23.00			
Wed	11.00	23.00	State any seasonal variations for the provision of facilities for making music (please read guidance note 4)		
Thur	11.00	23.00			
Fri	11.00	23.00	Non standard timings. Where you intend to use the premises for the provision of facilities for making music at different times to those listed in the column on the left, please list. (please read guidance note 5)		
Sat	11.00	23.00			
Sun	11.00	23.00			

J

Provision of facilities for dancing Standard days & timings (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both – please tick (✓) (please read guidance note 2)		
			Indoors		✓
			Outdoors		
			Both		
Day	Start	Finish			
Mon	11.00	23.00	Please give a description of the facilities for dancing you will be providing		
Tue	11.00	23.00	Please give further details here (please read guidance note 3)		
Wed	11.00	23.00	State any seasonal variations for providing dancing facilities (please read guidance note 4)		
Thur	11.00	23.00			
Fri	11.00	23.00			
Sat	11.00	23.00			
Sun	11.00	23.00	Non standard timings. Where you intend to use the premises for the provision of facilities for dancing at different times to those listed in the column on the left, please list. (please read guidance note 5)		

K


Provision of facilities for entertainment of a similar description to that falling within (i) or (j) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment facility you will be providing		
			Will the entertainment facility be place indoors or outdoors or both – please tick (✓) (please read guidance note 2)	Indoors	✓
				Outdoors	
				Both	
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon	11.00	23.00			
Tue	11.00	23.00			
Wed	11.00	23.00	State any seasonal variations for the provisions of facilities for entertainment of a similar description to that falling within (i) or (j) (please read guidance note 4)		
Thur	11.00	23.00			
Fri	11.00	23.00			
Sat	11.00	23.00	Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within (i) or (j) at different times to those listed in the column on the left, please list. (please read guidance note 5)		
Sun	11.00	23.00			

L

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (✓) (please read guidance note 2)		
			Indoors	✓	
				Outdoors	
				Both	
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon	23.00	23.30			
Tue	23.00	23.30			
Wed	23.00	23.30	State any seasonal variations for the provision of late night refreshment (please read guidance note 4)		
Thur	23.00	23.30			
Fri	23.00	23.30			
Sat	23.00	23.30	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times to those listed in the column on the left, please list. (please read guidance note 5)		
Sun	23.00	23.30			

M

Sale of alcohol Standard days and timings (please read guidance note 6)			Will the sale of alcohol be for consumption on or off the premises or both – please tick (✓) (please read guidance note 7)	On the premises	
				Off the premises	
				Both	✓
Day	Start	Finish	State any seasonal variations for the sale of alcohol (please read guidance note 4)		
Mon	10.00	23.30			
Tue	10.00	23.30			
Wed	10.00	23.30			
Thur	10.00	23.30	Non standard timings. Where you intend to use the premises for the sale of alcohol at different times to those listed in the column on the left, please list. (please read guidance note 5)		
Fri	10.00	23.30			
Sat	10.00	23.30			
Sun	10.00	23.30			

State the name and details of the individual whom you wish to specify on the licence as premises supervisor	
Name	
Address	
Postcode	
Personal licence number (if known) ELINDC/A/008977	
Issuing licensing authority (if known) East Lindsey District Council	

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

1. No adult entertainment or service activities that may give rise to concern in respect of children shall be provided whilst children are present on the premises.
2. Gaming machines are on the premises, notices will be put near the machines informing customers of the age restrictions on playing gaming machines. One of the CCTV cameras is sited in this area.
3. Customers will not be allowed to "abandon" their children, notices will be put up requesting customers that they should remain with their children when they are on the premises.

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	10.00	00.00	
Tue	10.00	00.00	
Wed	10.00	00.00	
Thur	10.00	00.00	
			Non standard timings. Where you intend to open the premises to be open to the public at different times from those listed in the column on the left, please list. (please read guidance note 5)

Fri	10.00	00.00	
Sat	10.00	00.00	
Sun	10.00	00.00	

P

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d, e) (please read guidance note 9)

The club are willing to take on board any reasonable requests from responsible bodies not covered in b to d below.

b) The prevention of crime and disorder

1. The club are already active members of the local Pubwatch scheme, the DPS, a member of staff or committee member shall use his or her best endeavours to attend all meetings of the scheme.
2. Currently there is a doorman on Friday, Saturday and Sunday nights, the DPS and or committee members will assess the requirements for door supervisors on an ongoing basis and employ door supervisors at such times and in such numbers as necessary.
3. A Check 21 proof of age scheme shall be adopted.
4. A new CCTV has been installed at the premises with 2 external and 7 internal cameras. Images are recorded 24 hours per day and will be retained for 31 days and made available to Durham Police on request. The recording device and monitor are located in the secretary's office. This office is closed when not in use with the keyholders limited to the secretary and treasurer.

c) Public safety

1. The club currently has a health and safety consultant who has carried out risk assessments on all aspects of the club's operations
2. Before opening checks are carried out to ensure all access to the premises and all exits are clear.
3. Written records of all accidents and safety incidents involving members of the public and staff will be kept.
4. A suitable trained and competent person (normally HSE Consultant) will ensure regular safety checks are undertaken including decorative and functional fixtures, floor surfaces and equipment.
5. PAT testing by a suitably qualified person is undertaken on an annual basis
6. Electrical installations are inspected on a periodic basis by a suitably qualified and competent person. Inspection records/certificates are kept. These will be made available at the request of an authorised officer.
7. Regular safety checks of guarding to stairs, balconies, landings and ramps are undertaken and a supervision policy will be maintained to prevent people from inappropriate behaviour including climbing which may lead to a fall from height.
8. A suitable trained first aider will be provided at all times when the premises are open
9. Adequate and appropriate first aid kit and materials will be made available on the premises.

10. A procedure for dealing with unwell customers will be in place including those who appear to be affected by alcohol or drugs. At least one member of staff per shift will be appropriately trained.
11. No strobes, lasers smoke machines or other special effects will be used at the premises unless there is a clearly displayed warning at the premises that such equipment is in use.
12. Drinks, open bottles and glasses will not be taken from the premises. Glasses and empty bottles will be collected regularly and promptly. Glass and other sharp will be stored and disposed of safely using suitable receptacles. These will be secured and not accessible to customers.
13. Safety glass that is impact resistant will be used in all areas where possible where the public may come into contact with it.
14. A written spillage policy will be kept to ensure spillages are dealt with in a timely and safe manner.

d) The prevention of public nuisance

1. Signage is displayed at all exits from the premises that customers leave quietly and with regard to any residents neighbouring properties.
2. No noise nuisance should be caused by noise or vibration emanating from the internal parts of the premises.
3. All licensable activities shall be conducted and operated as to prevent the transmission of audible noise or perceptible vibration through the fabric of the building.
4. No bottles shall be placed in any external receptacle between the hours of 22. hrs and 09.00 to minimise noise disturbance to adjoining properties
5. Plant and machinery to be regularly serviced and maintained.
6. There shall be no loudspeakers located on external parts of the premises.
7. Any external lighting provided for customer and staff safety, for the securing of the premises shall be of such intensity, suitably positioned and operated as not to cause nuisance to neighbouring properties.
8. Business waste shall be stored inside closed containers awaiting collection and are located to the rear of the building. Litter arising from people using the premises shall be cleared away regularly.
9. A facility is provided for customers to order taxis and telephone numbers are placed in a prominent position. The club already liaises with a local taxi firm

e) The protection of children from harm

1. No adult entertainment or service activities that may give rise to concern in respect of children shall be provided whilst children are present on the premises.

Please tick ✓

- I have made or enclosed payment of the fee
- I have enclosed a plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the proposed premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

✓
✓
✓
✓
✓
✓

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

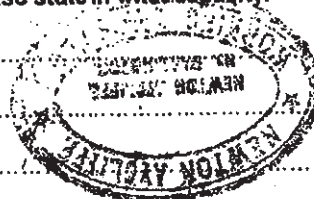
Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent. (See guidance note 11). If signing on behalf of the applicant please state in what capacity.

Signature 

Date 20/4/12

Capacity SECRETARY



For joint applications signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent. (please read guidance note 12). If signing on behalf of the applicant please state in what capacity.

Signature

Date

Capacity

Contact Name (where not previously given) and address for correspondence associated with this application (please read guidance note 19)	
Post town	Post code
Telephone number (if any)	
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)	

APPENDIX 4 – REPRESENTATION

To Licensing dpt.
Durham County Council
Annand House
John St. North
Meadowfield
Co. Durham DH17 8RS

1. Sharp road
Newton Bycliffe
Co. Durham DL5 5NX
Tel. 01325 312569
10/5/12

Dear Sir,

Re-notice of planning application
fixed to the lamp post at the Working
Mens Club at Sheraton road, Newton
Bycliffe

I object to the plans which are
intended to attract more people and more
anti social behavior. The car park only
holds fifty cars and the annexed betting
shop takes some of those. The plans
are ambiguous and I would like to know
what they mean by similar entertainment?

The Club currently have drinking and
music until 11.00 p.m. In reality the
music never stops before 11.15 p.m., drinking
until midnight and people noisily leaving
after that. They plan to start drinking
at 10.00 a.m. Does that mean the doors
open at 9.00 a.m. drinking with children

starting school next door?

This drinking entertainment business is inappropriate on Sheraton rd. The Planning authority was wrong to allow it to grow to its current size. It was also wrong to grant it permission for a smoking area on the pavement on Sheraton rd. There is only railings separating the public and school grounds from revelers. Revelers believe that swearing and shouting is mandatory.

I observe one of the plans is for boxing. The Club already stage boxing. The next event being May 25th 2012.

Whenever the club believes it can attract large numbers of people they invite burger caravan businesses. They set up as close to my house as they can. These lay by trailers are powered by generators. They sell fast food to anyone while the demand is there. I am expected to suffer this noise some ten yards from my property. The next time a trailer sets up there I will make a video recording and send a copy to your council.

This club was intended as a private club. Now it is failing the ruling members are determined to attract anyone who will pay to drink their beer.

Yours faithfully,



K. FARRELL

1. Mary Kay,
Newton Bycliffe,
Co. Durham

DLS 5NX

5/6/12

Yvonne Raine,
Durham County Council,
Neighbourhood Services Department,
Environment, Health and Consumer Protection,
Licensing Services,
P.O. Box 617
Durham DH1 9HZ.

Dear Yvonne Raine,

Re Application
for premises licence W.M.C. Sheraton rd.
Newton Bycliffe DLS 5ND

I recieved your hand
delivered letter dated the day before.

Squeezing my response time down further
It is the unfairness we come to expect.
My past experience of the W.M.C. and agents
to it, has taught me no matter what
evidence your department receive the W.M.C.
will be granted license to do whatever
it plans.

They already drink untill midnight
and have been opening before noon for
years.

The W.M.C. is unregulated. It is an
inappropriate business in this area. It has
been permitted to grow too big

It has parking space for many cars
the overflow parking being the school
pavement.

There is only the good fairy
on my side. The rundown premises has
been in decline for years. Hence the
public entertainment license. They now
believe that quizzing beer at breakfast
time will save the club from failure.
It is no longer a working men's club.

Its ruling members are prepared to drag
this area down to any level so they can
survive.

My presence at your hearing would
make not one jot of difference to the
outcome. Anyone passing these plans
should hang their heads in shame.

Yours sincerely,

K. FARRELL

APPENDIX 5 – APPLICANTS' RESPONSE TO REPRESENTATION

NEWTON AYCLIFFE W.M.C. LTD

Sheraton Road Newton Aycliffe
Co. Durham DL5 5NU
Phone 01325 312949 Fax 01325 300178
MOB 07974403198
Registered Number 14153 R. Durham
VAT Reg. No. 257 8272 28
MICKDOONEY@BTCONNECT.COM

Date 31/05/2012

Mr K Farrell
1 Sharp Road
Newton Aycliffe
County Durham
DL5 5NX

Dear Mr Farrell

PREMISES LICENCE APPLICATION

I refer to your letter of 10 May 2012 to the licensing department at Durham County Council. I would like to explain why we have applied for the premises licence and what our intentions are as well as answer some of the points you mention in your letter.

The club bar will only open at 10.00 am on special occasions e.g. weddings or funerals; it is not our intention to open before 11.00 am on a regular basis. The changes in the times open and facilities offered are minor. The request for a premises license is based on economic factors. The club has a large concert room that is not used on a regular basis. In order to rent out this room the club require to apply for a premises license in order that non-members can book the room. We could apply for temporary event notices, however this restricts the number of events we can have.

You mention that our plans are ambiguous in respect of "similar entertainment" this is a catch all phrase. As far as I'm aware the club have never put on a play or had dance performances, however if we do not apply for this it precludes us from either putting these events on in the future or renting the concert room out for those events which could include a school play or some children's dance competition. We do not intend to provide any entertainment which has an adult theme.

We do not employ or invite street vendors who supply burgers etc, I can only assume that the hear of events and trade on this basis. I suggest you take this up with licensing or the police or the vendors themselves.

The car park you mention can hold over 100 cars, they only time it is anywhere near fully utilized is on the school run, parent's evenings or functions at the adjacent school. We have a very good relationship with the school and have encouraged parents to use the car park instead of blocking the road with all the dangers this brings.

In conclusion, we like to think we are good neighbours and encourage our members and guests to leave the premises in a quiet manner. We have notices to this effect and a doorman on Friday, Saturday and Sunday. We do not expect our function trade to dramatically increase, many weeks there are no functions at all.

The boxing event that was held on the 25th May was a great success, we are not aware from the police or anyone else that there were any problems. We hope to allow charities to use our premises for meetings and functions and have already been approached by MIND.

The club have complied with all the requirements and conditions as laid down by the Police, environmental health etc.

I hope this answers your questions and allays and fears that you may have over our future operation of the club.

Yours sincerely



Mick Dooney
Club Secretary

APPENDIX 6 – ACCEPTANCE OF CONDITIONS

Yvonne Raine

From: Neil Purves [npurves@.....co.uk]
Sent: 23 May 2012 14:33
To: Yvonne Raine
Cc: Mick Dooney
Subject: NEWTON AYCLIFFE WMC PREMISES LICENCE APPLICATION

Dear Ms Raine

Further to your e mail to Mick Dooney of 22nd May, I can on behalf of the club confirm that the following conditions in respect of the licence are acceptable to the club. This was agreed in an exchange of e mails and a telephone conversation between Lyddsey Cairns Principle Public Protection Office (Pollution) at Durham County Council and Mick Dooney the club secretary.

1. All external doors and windows shall be kept closed, other than for access egress in all rooms when events involving regulated entertainment are taking place.
2. If considered necessary by a Council Enforcement Officer a sound/noise limiting device shall be installed in order to control the sound/noise during regulated entertainment. The device shall be fitted, installed and set under the directions of a Pollution Control Officer and must be in full working order during the performance of regulated entertainment. No regulated entertainment shall take place unless any amplified system used during the performance is linked/powered to/by the limiting device.

Regards

Neil Purves

For and on behalf of Newton Aycliffe WMC

MOBILE NUMBER ~~0191 333 3333~~

APPENDIX 7 – STATEMENT OF LICENSING POLICY

APPENDIX 7

5.0 The Prevention of Crime and Disorder

5.1 Licensed premises, especially those offering late night / early morning entertainment, alcohol and refreshment may sometimes, if not properly managed, become a source of public nuisance, generating crime and disorder problems.

5.2 As a matter of Policy the Licensing Authority will require every holder of a Licence, Certificate or Permission to be responsible for minimising the impact of crime, disorder and anti-social behaviour by their patrons both on and within the vicinity of their premises, including for example on the pavement, in a beer garden or in a smoking shelter. The Licensing Authority suggests that applicants demonstrate in their Operating Schedules that suitable and sufficient measures, ranging from the design and layout of the premises through to the daily operation of the business have been identified and will be implemented and maintained with the intention of preventing crime and disorder. Procedures to deal with drunken customers, violence and anti social behaviour in and outside premises and the provision of closed circuit television in certain premises must be considered by applicants and licencees when addressing this issue. The Licensing Authority will also expect that Personal Licence holders will actively participate in established "Pubwatch" schemes where issues relating to crime and disorder can be addressed. The Licensing Authority support involvement in "Best Bar None" initiative which enables premises to demonstrate good safe operating procedures.

5.3 The Licensing Authority considers the effective and responsible management of the premises through competent and efficient and regular instruction, recorded training, supervision of staff and the adoption of good practice, such as 'Challenge 25', to be among the most important control measures for the achievement of all Licensing Objectives. The Licensing Authority will take a positive view of anyone who invests in appropriate training, and in particular nationally accredited qualifications tailored to the Licensing sector. Training records should be kept available for inspection by all enforcement agencies.

5.4 The application for premises selling alcohol must identify a Designated Premises Supervisor (DPS) who must also hold a Personal Licence. The DPS does not have to be present on the premises at all times when alcohol is being sold. However, the DPS and Premises Licence Holder remain responsible for the premises at all times. It is important that there is an accountable, responsible person present when alcohol is being sold or supplied to ensure, for example, that alcohol is not sold to persons who have had too much to drink, or to those under the age of 18 years, and so that the Licensing Authority and Police can discuss any problems or issues arising from the licensable activities offered on the premises. The Licensing Authority considers it to be good practice if the DPS or Premises Licence Holder is present in the licensed area of the premises:

- Between 22:00 hours and closing time, when the premises is one that regularly opens after midnight for both regulated entertainment and the sale or supply of alcohol for consumption on the premises.
- At all times when the premises is a "vertical drinking establishment" where little or no seating is provided.
- At times where there is a substantial increase in customers i.e. for televised major sporting events etc.

5.5 The Licensing Authority will only impose a maximum number of people that can attend a premises or an event where there is a clear and justifiable need in respect of that particular premises or event, any such decision will be based on the nature and style of the operation. The Licensing Authority will consider information provided by the applicant and any other body, in particular the Council's Building Control Section, Environmental Health Section and the Durham and Darlington Fire and Rescue Service before setting a maximum number. Applicants will be expected to detail the arrangements that would be put in place e.g. provision of door staff to ensure that the permitted number of people attending the premises or event will not be exceeded.

5.6 Whenever security operatives/door supervisors are employed at licensed premises to carry out security functions they must be licensed by the Security Industry Authority (SIA). If a licensee directly employs security operatives they will need to be licensed by the SIA as a supervisor/manager.

5.7 The numbers of licensed door supervisors, both male and female, required at any premises will be dependant upon the nature of the activities licensed and the characteristics and capacity of the establishment and hours of trading.

5.8 In addition to the requirement of the Licensing Authority to promote the Licensing Objectives, the Council also has a duty under Section 17 of the Crime and Disorder Act 1998 to do all it reasonably can to prevent crime and disorder in its area and to consider crime and disorder in its decision making process.

7.0 Prevention of Public Nuisance

7.1 Licensed premises, especially those operating late at night and in the early hours of the morning, can cause a range of nuisances impacting on people living, working or sleeping in the vicinity of the premises.

7.2 The concerns relate, amongst other things, to litter, light pollution, noxious odours and noise nuisance resulting from music, human voices, ventilation equipment and vehicles. The Licensing Authority will expect applicants to demonstrate that suitable and sufficient measures have been identified, and will be implemented and maintained, with the intention of preventing public

nuisance relevant to the individual style and characteristics of the premises and events.

7.3 If an external structure or area is to be used by customers, whether for consumption of alcohol or smoking, the applicant will be expected to offer measures designed to minimise its impact on local residents in respect of both public nuisance and crime and disorder. These measures may include a restriction on hours that areas / structures will be used, appropriate signage requesting customers to consider local residents and monitoring of such areas by staff.

7.4 The placement of tables and chairs outside of licensed premises may give rise to public nuisance including noise and litter. When tables and chairs are situated on the public highway relevant consents will be required. Enquiries for consents should be directed to the Council's Licensing Team. In predominantly commercial areas such as shopping centres the Licensing Authority will normally allow the use of tables and chairs outside but will expect them to be removed before the premises close, and any resulting litter/debris cleared away.

7.5 Applicants should give consideration to reducing potential noise nuisance by, for example:

- Assessment of likely noise levels in the premises.
- Assessment of likely noise levels if outdoor drinking is allowed.
- The sound insulation the building would provide (e.g. double glazing, openable windows, double doors / lobbies to entrances).
- The distance and direction to the nearest noise sensitive premises.
- Likely noise sources outside of the premises (e.g. emptying bottle bins, taxis, unruly customers leaving the premises).
- Dispersal of patrons – where necessary the Licensing Authority will expect a dispersal policy for patrons at the end of the evening. The policy will specify such issues as alterations to the style and volume of music played, public address announcements and use of appropriate signage at exits.
- Ways to limit noise / disorder from patrons leaving the premises.

7.6 The extent to which the above matters will need to be addressed will be dependant on the nature of the area where the premises are situated, the type of premises concerned, the licensable activities to be provided, operational procedures and the needs of the local community.

7.7 Applicants are advised to seek advice from Durham County Councils Environmental Health Team and incorporate any recommendations in their Operating Schedule before submitting their applications.

Statutory Licensing Sub-Committee

19th June 2012

Application for the grant of a Premises Licence



Report of Terry Collins, Corporate Director, Neighbourhood Services

Name and Address of Premises: Shell Garage – Easington West, A19 Northbound, Hawthorne, Seaham. SR7 8SS

1. Summary

The Sub-Committee is asked to consider and determine the application for the grant of a premises licence received from:

Shell UK Oil Products Limited
Shell Easington West
A19 Northbound
Hawthorne
Seaham
SR7 8SS

A plan showing the location of the premises is attached at Appendix 1.

A plan showing the layout of the premises is attached as Appendix 2.

2. Details of the Application

An application for the grant of a premises licence was received by the Licensing Authority on 3rd May 2012. A copy of the application is attached as Appendix 3.

The application is deemed by the Licensing Authority to be correctly served and has been correctly advertised.

The application is in respect of the following licensable activities and for the hours detailed:

Activity	Days & Hours requested
Sale of Alcohol for consumption off the premises	Mon - Sun 0000 – 2400 hrs
Provision of Late Night Refreshment (Indoors only)	Mon – Sun 2300 – 0500 hrs

Opening hours of the Premises	Mon - Sun 0000 – 2400 hrs
-------------------------------	---------------------------

3. The Representations

The Licensing Authority received one representation on 23rd May 2012 from Hawthorn Parish Council.

Part 1a. of the representation relates to the public safety objective.

A copy of the representation from Hawthorn Parish Council is attached as Appendix 4.

At the time of writing this report, mediation between the applicant's agents and Hawthorn Parish Council is still ongoing and an update on the mediation will be provided to Members at the hearing.

During the consultation period, an agreement was reached between the applicants and Durham Constabulary. The applicants have amended their application by adding the following conditions to their operating schedule, in accordance with the advice given by Durham Constabulary's Alcohol Harm Reduction Unit:

1. CCTV will be up to Home Office standard and recordings will be kept for a minimum of 28 days.
2. Access to the CCTV equipment and recordings will be given to the Police as soon as reasonably possible or in any event within 24 hours of the request. Any recorded data/images required by the Police will be provided as soon as reasonably possible or in any event within 24 hours.

A copy of the e-mail confirming the applicant's agreement to these conditions is attached at Appendix 5.

4. The Parties

The Parties to the hearing will be:

- Shell UK Oil Products Ltd (The applicant)
- Hawthorn Parish Council (The objector)

5. Durham County Council Statement of Licensing Policy

The Sub-Committee's attention is drawn to the following relevant parts of the Policy:

- Part 6 – Public Safety

Relevant information is attached at Appendix 6.

6. Section 182 Guidance

The Sub-Committee's attention is drawn to the Guidance issued under section 182 of the Licensing Act 2003 and in particular

- Paragraph 2.17 – Licensing objectives – Public Safety

7. For Decision

The Sub-Committee is asked to determine the application in the light of the application, the representation received and any mediation between the applicant and interested parties.

Background Papers:

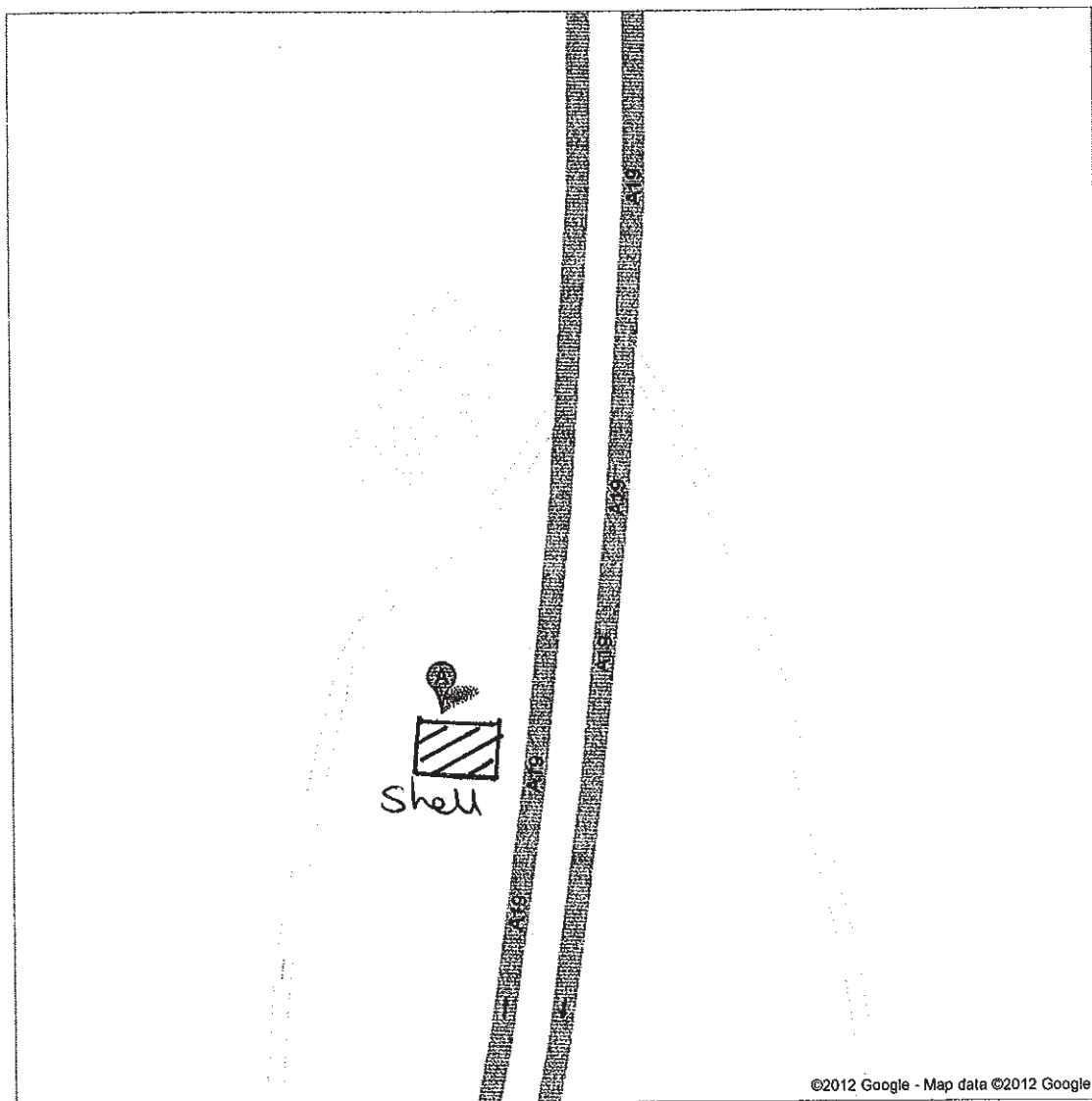
- Durham County Council's Statement of Licensing Policy
- Guidance issued under section 182 of the Licensing Act 2003 (as amended April 2012)

Contact: Yvonne Raine	Tel: 03000 265256
	Email: yvonne.raine@durham.gov.uk

APPENDIX 1 – LOCATION PLAN

Google

Address **Seaham, County Durham SR7 8SS**
UK



Google

Address **A19**

Address is approximate



APPENDIX 2 – LAYOUT PLANS

Date: May 2012
Scale: 1:100

APPENDIX 3 – APPLICATION



* required information

Section 1 of 22

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

91859

This is the unique reference for this application generated by the system.

Your reference

Shell Easington West

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

SHELL UK OIL PRODUCTS LIMITED

* Family name

N/A

* E-mail

melissa@lockett.uk.com

Main telephone number

Include country code.

Other telephone number

☐ Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

☒ Applying as a business or organisation, including as a sole trader

☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

* Is the applicant's business registered in the UK with Companies House?

☒ Yes

☐ No

* Registration number

3625633

* Business name

SHELL UK OIL PRODUCTS LIMITED

If the applicant's business is registered, use its registered name.

* VAT number

GB

235763255

Put "none" if the applicant is not registered for VAT.

* Legal status

Private Limited Company

Continued from previous page...

* Applicant's position in the business

N/A

Home country

United Kingdom

The country where the applicant's headquarters are.

Registered Address

Address registered with Companies House.

* Building number or name

SHELL CENTRE

* Street

N/A

District

* City or town

LONDON

County or administrative area

* Postcode

SE1 7NA

* Country

United Kingdom

Agent Details

* First name

Melissa

* Family name

Zaffino

* E-mail

melissa@lockett.uk.com

Main telephone number

Include country code.

Other telephone number

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

☒ An agent that is a business or organisation, including a sole trader

☐ A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Agent Business

* Is your business registered in the UK with Companies House?

☒ Yes

☐ No

* Registration number

2728479

* Business name

Lockett & Co

If your business is registered, use its registered name.

* VAT number

GB

589415592

Put "none" if you are not registered for VAT.

* Legal status

Private Limited Company

Continued from previous page...

* Your position in the business LICENSING COMPLIANCE COORDINATOR

Home country

The country where the headquarters of your business is located.

Agent Registered Address

Address registered with Companies House.

* Building number or name Lockett House

* Street 13 Church Street

District

* City or town Kidderminster

County or administrative area

* Postcode DY10 2AH

* Country United Kingdom

The information given here will be saved and will be pre-filled in future forms.

Section 2 of 22

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address ☐ OS map reference ☐ Description

Postal Address Of Premises

Building number or name SHELL EASINGTON WEST

Street A19 NORTHBOUND

District HAWTHORNE

City or town SEAHAM

County or administrative area DURHAM

Postcode SR7 8SS

Country United Kingdom

Further Details

Telephone number 0191 527 4110

Continued from previous page...

Non-domestic rateable
value of premises (£)

28,000

Section 3 of 22

APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- ☐ An individual or individuals
- ☒ A limited company
- ☐ A partnership
- ☐ An unincorporated association
- ☐ A recognised club
- ☐ A charity
- ☐ The proprietor of an educational establishment
- ☐ A health service body
- ☐ A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- ☐ A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- ☐ The chief officer of police of a police force in England and Wales
- ☐ Other (for example a statutory corporation)

Confirm The Following

- ☒ I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- ☐ I am making the application pursuant to a statutory function
- ☐ I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 22

NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

SHELL UK OIL PRODUCTS LIMITED

Continued from previous page...

Details

Registered number (where applicable)

3625633

Description of applicant (for example partnership, company, unincorporated association etc)

PRIVATE LIMITED COMPANY.

Address

Building number or name

SHELL CENTRE

Street

N/A

District

City or town

LONDON

County or administrative area

Postcode

SE1 7NA

Country

United Kingdom

Contact Details

E-mail

Telephone number

Other telephone number

Add another applicant

Section 5 of 22

OPERATING SCHEDULE

When do you want the premises licence to start?

01 / 06 / 2012
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end

/ /
dd mm yyyy

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Provide a general description of the premises

Continued from previous page...

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

Convenience Store Overview.

This is a well established convenience store site which is currently being refurbished. It is traded by SHELL with ancillary fuel sales. There are 10 pumps located on the forecourt. There are no facilities on site for the maintenance and/or sale of motor vehicles.

The Convenience Store.

The convenience store has a retail area of approximately 580 sq ft. The purpose built store has been designed to serve both the local community along with passing trade. The convenience store operates 24 hours per day, seven days per week under the company's own format. The store stocks a range of fresh foods and dairy produce, groceries and other domestic products and also offers 'express' lunch facilities. In addition dry fuel products such as BBQ charcoal/kindling/logs are available. Off sales are a standard and expected feature of the convenience store service.

The Operation.

The convenience store is operated by the Manager who is also the DPS, assisted by a team of full and part time staff. The Designated Premises Supervisor, is trained and certified through an accredited scheme and is responsible for training all staff utilising the Lockett & Co Due Diligence pack-and keeping complete training records. The Challenge 25 trading initiative is used supported by the refusals system with records kept in the Refusals Log.

Security.

The internal and external digital CCTV system benefits from a recorder with in excess of 31 day image retention. Recordings can be made available to Police and other enforcement agencies as needed. The convenience store operates at closed door policy between the hours of 23.00 and 05.00 seven days per week with all service taking place through the night hatch.

Section 6 of 22

PROVISION OF PLAYS

Will you be providing plays?

☐ Yes

☒ No

Section 7 of 22

PROVISION OF FILMS

Will you be providing films?

☐ Yes

☒ No

Section 8 of 22

PROVISION OF INDOOR SPORTING EVENTS

Will you be providing indoor sporting events?

☐ Yes

☒ No

Section 9 of 22

Continued from previous page...

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

Will you be providing boxing or wrestling entertainments?

☐ Yes ☒ No

Section 10 of 22

PROVISION OF LIVE MUSIC

Will you be providing live music?

☐ Yes ☒ No

Section 11 of 22

PROVISION OF RECORDED MUSIC

Will you be providing recorded music?

☐ Yes ☒ No

Section 12 of 22

PROVISION OF PERFORMANCES OF DANCE

Will you be providing performances of dance?

☐ Yes ☒ No

Section 13 of 22

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

Will you be providing anything similar to live music, recorded music or performances of dance?

☐ Yes ☒ No

Section 14 of 22

PROVISION OF FACILITIES FOR MAKING MUSIC

Will you be providing facilities for making music?

☐ Yes ☒ No

Section 15 of 22

PROVISION OF FACILITIES FOR DANCING

Will you be providing facilities for dancing?

☐ Yes ☒ No

Section 16 of 22

PROVISION OF FACILITIES FOR ENTERTAINMENT OF A SIMILAR DESCRIPTION TO THOSE PROVIDED FOR MAKING MUSIC OR DANCING

Will you be providing facilities similar in nature to those provided for making music or dancing?

☐ Yes ☒ No

Section 17 of 22

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

Continued from previous page...

☒ Yes

☐ No

Standard Days And Timings

MONDAY

Start 23:00

End 05:00

Start

End

Give timings in 24 hour clock.

(e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start 23:00

End 05:00

Start

End

WEDNESDAY

Start 23:00

End 05:00

Start

End

THURSDAY

Start 23:00

End 05:00

Start

End

FRIDAY

Start 23:00

End 05:00

Start

End

SATURDAY

Start 23:00

End 05:00

Start

End

SUNDAY

Start 23:00

End 05:00

Start

End

Will the provision of late night refreshment take place indoors or outdoors or both?

☒ Indoors

☐ Outdoors

☐ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

THE PROVISION OF HOT PIES, SAVOURIES, SOUP, HOT DRINKS ETC CONSISTENT WITH A TAKEOUT SERVICE FOR CONSUMPTION ON OR OFF THE PREMISES.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 18 of 22

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

☒ Yes

☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start 00:00

End 24:00

Start

End

Will the sale of alcohol be for consumption:

☐ On the premises ☒ Off the premises ☐ Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

--

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

--

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

PRADEEP

Family name

ANGOOR

Enter the contact's address

Building number or name

FLAT 4

Street

30 ARGYLE SQUARE

District

City or town

SUNDERLAND

County or administrative area

Postcode

SR2 7BS

Country

United Kingdom

Continued from previous page...

Personal Licence number
(if known)

NOT YET KNOWN

Issuing licensing authority
(if known)

SUNDERLAND CITY COUNCIL

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- ☐ Electronically, by the proposed designated premises supervisor
- ☒ As an attachment to this application

Reference number for consent
form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 19 of 22

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

NONE/

Section 20 of 22

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start 00:00

End 24:00

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start 00:00

End 24:00

Start

End

WEDNESDAY

Start 00:00

End 24:00

Start

End

Continued from previous page...

THURSDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 21 of 22

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

PLEASE SEE ATTACHED DOCUMENT CALLED LOCKETS GENERAL CONDITIONS.

b) The prevention of crime and disorder

PLEASE SEE ATTACHED DOCUMENT CALLED LOCKETS GENERAL CONDITIONS.

Continued from previous page...

c) Public safety

PLEASE SEE ATTACHED DOCUMENT CALLED LOCKETS GENERAL CONDITIONS.

d) The prevention of public nuisance

PLEASE SEE ATTACHED DOCUMENT CALLED LOCKETS GENERAL CONDITIONS.

e) The protection of children from harm

PLEASE SEE ATTACHED DOCUMENT CALLED LOCKETS GENERAL CONDITIONS.

Section 22 of 22

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card. Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Premises licence fees can be calculated by visiting the Department for Culture Media and Sport website at http://www.culture.gov.uk/what_we_do/alcohol_and_entertainment/3193.aspx

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time. Details of these additional fees can be found on the website http://www.culture.gov.uk/what_we_do/alcohol_and_entertainment/4040.aspx

* Fee amount (£)

190.00

Continued from previous page...

ATTACHMENTS

Notice and Advertisement	electronic
Analysis of Intensity Of Use	electronic
Locketts General Conditions	electronic
Consent form of premises supervisor	electronic
Premises plan	electronic

DECLARATION

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

☐ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

[Add another signatory](#)

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

Digital signature

You can digitally sign the form if you wish, this will be verified and passed to the authority.

When you are satisfied that you have completed the form correctly, save it and continue with the application process. If the online application screen is no longer available in your browser, [click here](#) to resume.

Section P Describe the steps you intend to take to promote the four licensing objectives:

a) General-all four licensing objectives (b, c, d, e)

A suitable and sufficient CCTV system with recording facilities will be in place at site and will operate at all times the premise is open for licensable activities. Images can be made available upon reasonable request by the Police or other relevant officers of a responsible authority.

Staff will be trained with regard to their responsibilities in the retail sale of alcohol and regular refresher training will also be undertaken. Training records can be made available for inspection upon reasonable request by the Police or other relevant officers of a responsible authority.

A refusals book will be operated and maintained and will be produced to a relevant officer of the Police or other relevant officers of a responsible authority upon request.

A Challenge 25 policy will be operated at the premise, acceptable forms of identification are a passport, photocard driving licence and PASS accredited identification card.

Spirits will be located behind the counter.

b) The prevention of crime and disorder.

A suitable and sufficient CCTV system with recording facilities will be in place at site and will operate at all times the premise is open for licensable activities. Images can be made available upon reasonable request by the Police or other relevant officers of a responsible authority.

Spirits will be located behind the counter.

Staff will be trained with regard to their responsibilities in the retail sale of alcohol and regular refresher training will also be undertaken. Training records can be made available for inspection upon reasonable request by the Police or other relevant officers of a responsible authority.

c) Public Safety.

A suitable and sufficient CCTV system with recording facilities will be in place at site and will operate at all times the premise is open for licensable activities. Images can be made available upon reasonable request by the Police or other relevant officers of a responsible authority.

d) Prevention of public nuisance.

Staff will be trained with regard to their responsibilities in the retail sale of alcohol and regular refresher training will also be undertaken. Training records can be made available for inspection upon reasonable request by the Police or other relevant officers of a responsible authority.

e) The protection of children from harm.

Staff will be trained with regard to their responsibilities in the retail sale of alcohol and regular refresher training will also be undertaken. Training records can be made available for inspection upon reasonable request by the Police or other relevant officers of a responsible authority.

A refusals book will be operated and maintained and will be produced to a relevant officer of the Police or other relevant officers of a responsible authority upon request.

A Challenge 25 policy will be operated at the premise, acceptable forms of identification are a passport, photocard driving licence and PASS accredited identification card.

Spirits will be located behind the counter.

Analysis of Intensity of Use.

Shell Easington West, A19 Northbound, Hawthorne, Seaham, Durham, SR7 8SS.

Source: EPOS - 1st December 2011 to 29th February 2012 incl.

	Fuel	Convenience Store	Total
1st to 31st December 2011	20127	23206	43333
1st to 31st January 2012	19362	20064	39426
1st to 29th February 2012	19691	21355	41046
TOTAL	59180	64625	123805

Analysis of Intensity of Use

Shell Easington West, A19 Northbound, Hawthorne, Seaham, Durham, SR7 8SS.

1st December 2011 to 29th February 2012 incl.



APPENDIX 4 – REPRESENTATION

HAWTHORN PARISH COUNCIL

The Licensing Officer
Licensing
Environment, Health and Consumer Protection
PO Box 617
Durham
DH1 9HZ

23 May 2012

Dear Sir

PREMISES LICENSE: SYSTEM REFERENCE NUMBER 91859 – SHELL UK OIL PRODUCTS LIMITED – SHELL EASINGTON WEST, A19 NORTHBOUND, HAWTHORN, SEAHAM, SR7 8SS

The above premise license application was discussed at our recent parish meeting (15 May 2012) and I have been asked to contact you to raise the following objections:

1. Public Safety:

- a. We feel that there is the possibility of people walking onto and along the motorway from neighbouring villages in order to purchase alcohol which is not available locally outside normal shop opening hours.
- b. Slip road – this is already dangerous to access and egress and the increased traffic will only increase the danger.

2. Crime: the parish is already feel the impact of the number of fuel theft related crimes and the addition of availability of access of alcohol will exacerbate the situation.

I would be grateful if the views of the parish could be taken into account and that I am kept informed of progress in order that I can keep the members informed.

Yours faithfully



Chris Bungoni
Parish Clerk - Hawthorn Parish Council

Clerk of the Council: Chris Bungoni
27 Duke Street, Northlea
Seaham, Co. Durham, SR7 0DQ

Phone: 07515595023
E-mail: cbungoni@hotmail.com



DURHAM COUNTY COUNCIL
NEIGHBOURHOOD SERVICES

APPENDIX 5 – ACCEPTANCE OF CONDITIONS

Helen Johnson

From: Sara [sara@lockett.uk.com]
Sent: 16 May 2012 09:18
To: Helen Johnson
Cc: Jim Lincoln
Subject: FW: Shell Esington West [NOT PROTECTIVELY MARKED]

Dear Helen,

Further to the email trail below, please accept this email as confirmation that Lockett & Co (for and on behalf of Shell UK Oil Products Limited) have agreed the following conditions with the Police;

1. CCTV will be up to Home Office standard and recordings will be kept for a minimum of 28 days
2. Access to the CCTV equipment and recordings will be given to the Police as soon as reasonably possible or in any event within 24 hours of the request. Any recorded data/images required by the Police will be required as soon as reasonably possible or in any event within 24 hours."

Jim Lincoln has advised he is in agreement with the conditions (please see email below) and consequently Durham Constabulary has no objections to the application.

We understand that the conditions will be applied to the licence (subject to grant) in addition to the mandatory conditions.

Should you have any queries or require further information, please do not hesitate to contact me.

Kind regards,

Sara
Sara Clement MBILtp
Licensing Manager

Lockett & Co
Tel: 01562 864488
Fax: 01562 863539

Lockett & Co is a subsidiary of Corrigan Lockett Ltd, registered in England, number 2728479, registered address Lockett House, 13 Church Street, Kidderminster, Worcs, DY10 2AH.

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If you receive this email in error please contact the sender as soon as possible and delete the email and any attachments.

We believe that this email is virus free but we cannot guarantee this. Recipients should therefore check for viruses and similar harmful devices and we cannot accept liability for any which may occur.

APPENDIX 6 – STATEMENT OF LICENSING POLICY

6.0 Public Safety

6.1 The Act covers a wide range of premises that require Licensing. Each of these types of premises presents a mixture of risks, with many common to most premises, and others unique to specific operations. It is essential that applicants acknowledge these risks and that premises are constructed or adapted and operated to safeguard occupants.

6.2 Applicants are advised to seek advice on such matters as the examples outlined from the Council's Occupational Safety and Health team, Durham Constabulary and the Durham and Darlington Fire and Rescue Service, and incorporate any recommendations in their Operating Schedule before submitting their applications.

- First Aid
- Public security
- Event control
- Polycarbonate Glass
- Fire Safety
- Electrical safety
- Building safety
- Transport
- Drink driving issues
- Occupancy levels

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